PHILIP MORRIS U.S.A.
INTEROFFICE CORRESPONDENCE
Richmond, Virginia

To: Distribution **Date**: August 16, 2002

From: Earl Johnson

Subject: **2003 Original Strategic Operating Budget**

The Access Budget system has been opened for your 2003 Original Budget. All input should be completed by September 9, 2002.

Access has been converted to SAP codes (cost centers, expense codes and project codes referred to as internal order number). To assist you in making this transition, see Attachment C "Cost Center/General Ledger Conversion Table" and Attachment D "Expense Code Conversion Table" and Attachment E "Internal Order Listing". Please contact your DSA to obtain a internal order number if you have a new project that meets the criteria described in Attachment B.

Salary, benefits, taxes, insurance, and depreciation inflation factors will be communicated when the information becomes available. In the interim, please use 2002 2RF rates.

If you have any questions or need any other assistance, please contact your Finance Decision Support Analyst. These individuals will also be available to arrange and/or attend sessions to review and discuss your operating forecast.

Functional Area	Decision Support Analyst	
Process Commercialization and Engineering	Ray Wrenn	ext. 4-7510
Product Development and Technology	Lucinda Johnson	ext. 4-5845
Product Management and Change Control	Ray Wrenn	ext. 4-7510
Scientific Technical Services	Caron Stowell	ext. 4-2731
Senior Research Management and Other	Caron Stowell	ext. 4-2731
Worldwide Scientific Affairs	Caron Stowell	ext. 4-2731

Distribution: RD&E Managers
Project Leaders

cc: RD&E Vice Presidents
RD&E Directors

Attachments (5)

Source: https://www.industrydocuments.ucsf.edu/docs/fzbj0001